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|  Exploring Collaborative Learning in Undergraduate Nursing Education: A Grounded Theory study This research forms part of a study in partial fulfilment of PhD. The following researchers will be conducting the study |
| **Role** | **Name** | **Organisation** |
| PhD Student | Quratulain Damani | La Trobe University – School of Nursing & Midwifery |
| Principal Investigator | Associate Professor Gulzar Malik | La Trobe University |
| Co-Investigator | Dr Sharon Bourke | La Trobe University |
| **Research funder** | This research is supported by in-kind support from La Trobe University. |

1. **What is the study about?**

You are invited to participate in a study investigating collaborative learning processes in nursing education. We hope to learn to understand the social processes that academics undertake to incorporate collaborative learning into their teaching and learning practices within undergraduate nursing curricula.

1. **Do I have to participate?**

Being part of this study is voluntary. If you want to be part of the study, we ask that you read the information below carefully and ask us any questions.

You can read the information below and decide at the end if you do not want to participate. If you decide not to participate this won’t affect your relationship with La Trobe University or any other listed organisation.

1. **Who is being asked to participate?**

You are eligible to participate in this study if you are a nurse academic with at least one year of recent experience teaching in undergraduate nursing programs as full-time or part-time, or sessional/casual.

1. **What will I be asked to do?**

If you want to take part in this study, we will ask you:

* to participate in an individual Zoom/ or face to face interview. The interview takes approximately 60-90 minutes of your time to be part of this study.
* at the end of the interview, you will be requested to share teaching and learning documents to contribute to the document analysis with a possible follow-up interview. This is also voluntary. If you agree, you’ll need to send any documents related to collaborative learning that you use or refer to in your teaching and learning practices (for e.g. facilitator guides, unit guides, any worksheets, or PowerPoint presentations/slides etc) to the student researcher. We may also contact you later for a follow-up interview if needed. Follow-up interview will take 60-90 minutes of your time.
1. **What are the benefits?**

The findings from this study will be significant in providing provide insights for nurse academics to effectively harness the benefits of collaborative learning in nursing education. This will help prepare nursing students with essential skills such as collaboration and communication among many others, which are crucial for their success in professional practice.

1. **What are the risks?**

With any study there are (1) risks we know about, (2) risks we don’t know about and (3) risks we don’t expect. If you experience something that you aren’t sure about, please contact us immediately so we can discuss the best way to manage your concerns.

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| **Name/Organisation** | **Position** | **Telephone** | **Email** |
| Gulzar Malik | Associate ProfessorAssociate Dean, International Partnerships  | 03 9479 5935 | g.malik@latrobe.edu.au  |
| Quratulain Damani | PhD Student/ La Trobe University | 03 9244 6566 | q.damani@latrobe.edu.au |

We do not foresee any risks associated with this study.

1. **What will happen to information about me?**

We will **collect** information about you in ways that will reveal who you are up until the point when transcription of the interview occurs at which point all data will be de identified.

We will **store** your information in a way that ensures your identity remains confidential. Participants will be assigned pseudonyms, and all transcripts will be recorded using these pseudonyms. No actual names or identifying details will be included. Any identifiable information will be securely destroyed according to La Trobe university policy.

We will **publish** information about you in ways that will not be identified in any type of publication from this study.

We will **keep** your information for 5 years after the project is completed. After this time, we will destroy all of your data.

The storage, transfer and destruction of your data will be undertaken in accordance with the [Research Data Management Policy](https://policies.latrobe.edu.au/document/view.php?id=106/) <https://policies.latrobe.edu.au/document/view.php?id=106/>.

The personal information you provide will be handled in accordance with applicable privacy laws, any health information collected will be handled in accordance with the Health Records Act 2001 (Vic). Subject to any exceptions in relevant laws, you have the right to access and correct your personal information by contacting the research team.

1. **Will I hear about the results of the study?**

If you wish to receive a copy of the summary findings, please contact Quratulain Damani at q.damani@latrobe.edu.au and a copy will be gladly forwarded to you after the data analysis phase.

1. **What if I change my mind?**

You can choose to no longer be part of the study at any time until the data has been anonymised, analysed and included in the form of a thesis chapter and/or manuscript. You can let us know by emailing us on q.damani@latrobe.edu.au.

If you would like us to remove your contact details from the follow-up interview and/or document analysis interest registry because you are no longer interested in participating further, please contact Quratulain Damani at q.damani@latrobe.edu.au.We will ask you to complete the ‘Withdrawal of Consent Form’.

Your decision to withdraw at any point will **not** affect your relationship with La Trobe University or any other organisation listed.

When you withdraw, we will stop asking you for information. Any identifiable information about you will be withdrawn from the research study.

1. **Who can I contact for questions or want more information?**

If you would like to speak to us, please use the contact details below:

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| --- | --- | --- | --- |
| **Name/Organisation** | **Position** | **Telephone** | **Email** |
| Quratulain Damani/ La Trobe University | PhD student | 03 9244 6566 | q.damani@latrobe.edu.au |
| Associate Professor Gulzar Malik | Associate ProfessorAssociate Dean, International Partnerships | 03 9479 5935 |  g.malik@latrobe.edu.au  |

1. **What if I have a complaint?**

If you have a complaint about any part of this study, please contact:

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| --- | --- | --- | --- |
| **Ethics Reference Number** | **Position** | **Telephone** | **Email** |
| HEC24518 | Senior Research Ethics Officer | +61 3 9479 1443 | humanethics@latrobe.edu.au  |

**Consent Form – Declaration by Participant**

I (the participant) have read and understood the participant information statement, and any questions have been answered to my satisfaction. I agree to participate in the study, I know I can withdraw at any time before the data is anonymised, analysed, and written in the manuscript form following the collection of my data. I agree information provided by me or with my permission during the project may be included in a thesis, presentation and published in journals on the condition that I cannot be identified.

[ ]  I would like my information collected for this research study to be only used for this specific study.

[ ]  I agree to have my interview audio recorded

[ ]  I agree to participate in a follow-up interview of 60-90 minutes, if needed

[ ]  I would like to receive a copy of the results via email or post. I have provided my details below and ask that they only be used for this purpose and not stored with my information or for future contact.

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| **Name** | **Email (optional)** | **Postal address (optional)** |
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**Participant Signature**

**[ ]** I have received a signed copy of the Participant Information Statement and Consent Form to keep

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| --- | --- |
| Participant’s printed name |  |
| Participant’s signature |  |
| Date |  |

**Declaration by Researcher**

[ ]  I have given a verbal explanation of the study, what it involves, and the risks and I believe the participant has understood;

[ ]  I am a person qualified to explain the study, the risks and answer questions

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| Researcher’s printed name |  |
| Researcher’s signature |  |
| Date |  |

\* All parties must sign and date their own signature

**Withdrawal of Consent**

I wish to withdraw my consent to participate in this study. I understand withdrawal will not affect my relationship with La Trobe University of any other organisation or professionals listed in the Participant Information Statement. I understand the researchers cannot withdraw my information once it has been analysed.

 **I understand my information will be withdrawn as outlined below:**

* Any identifiable information about me will be withdrawn from the study
* The researchers will withdraw my contact details so I cannot be contacted by them in the future studies unless I have given separate consent for my details to be kept in a participant registry.
* The researchers cannot withdraw my information once it has been analysed, and/or collected as part of a focus group

I would like my already collected and unanalysed data

[ ]  Destroyed and not used for any analysis

[ ]  Used for analysis

**Participant Signature**

|  |  |
| --- | --- |
| Participant’s printed name |  |
| Participant’s signature |  |
| Date |  |

**Please forward this form to:**

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| --- | --- |
| CI Name | Quratulain Damani |
| Email | q.damani@latrobe.edu.au |
| Phone | 03 9244 6566 |
| Postal Address | 5 The Agora, Bundoora VIC 3083 |